

RESPA LENDERS CHECKLIST

NAME OF LENDER: _____

APPLICATION:

Will lender accept information from buyer at application? Y N

How does the lender issue the GFE?

At application _____

By mail _____

By e-mail _____

By fax _____

ACCEPTANCE OF LOAN TERMS:

How does the lender confirm the buyer's acceptance: _____

Does the lender provide more than the minimum time for acceptance?

Y N

If so, how many days? _____

What does the lender consider a business day?

Saturday Y N

Sunday Y N

State holidays Y N

Federal Holidays Y N

Other: _____

CHANGE OF CIRCUMSTANCE:

What does the lender consider a change of circumstance? _____

Who should be notified of a change of circumstance?

Name: _____

Tel No. _____

Fax No. _____

e-mail address: _____

How is a change of circumstance handled at closing?

Closing postponed _____

New GFE provided at closing _____

Other: _____

TO WHOM WILL THE LENDER PROVIDE PAGE THREE OF THE HUD-1?

Buyer's agent Y N

Seller's agent Y N

Seller Y N

NOTES:
